

Melandrew Daycare Health and Safety Policy

Health and Safety policy statement:

The health and safety of your child is of paramount importance to me. As a registered Childminder I have a responsibility to ensure their health and safety is taken into consideration at all times. I have the following procedures in place to support this:

- I carry out a visual risk assessment of my home every morning before the children arrive to ensure it is a safe environment for minded children. I also carry out a comprehensive, typed annual risk assessment (including fire risk assessment) which is reviewed every six months. This is available for you to see.
- When my car is due, it will be serviced and MOT'd. I keep the safety locks on the back doors when minded children are in the car. My car insurance is business class. Documents are available for you to see.
- I have procedures in place in the event of a fire or emergency (see fire evacuation policy)
- I have procedures in place for the recording and reporting of any accidents and incidents (see accident & emergency policy)
- I am registered with environmental health, and keep my kitchen clean, following their guidelines on storing of food and keeping the fridge at the correct temperature. I keep a daily log of the starting temperature.
- I do not permit smoking in my home or car.
- I will ensure that children are appropriately protected from the sun, using sun lotion, and clothing provided by the parents. Permission for applying the lotion is given on the consent form signed when contracts are signed.
- I will ensure that any car seats I use are fitted correctly and are appropriate for the child's age/height.
- I have emergency contact details with me at all times should I need to contact parents or carers.
- I will work with you to support the children to understand about safety issues such as crossing the road and stranger danger.

If you have any concerns at any time, I will be happy to meet and discuss them with you.

Childminder's name	Melanie McKenna
Childminder's signature	
Date	24/8/2011

Date policy was written	24 August 2011
This policy is due for review on the following date 24 August 2012	