

# Melandrew Daycare Lost or missing children procedure

## Procedure if a child is lost or goes missing

I will safely supervise children when we go on outings or trips. I will teach the children about safety when we are out and about. I will use reins and pram harnesses. Other children will be expected to walk along either holding my hand, or holding onto the pram.

If a child should go missing, I will shout for help, I will tell the police and search the area. If in an area with CCTV I will get help from them to help me search. I will then contact the parents and later inform Ofsted.

Childminder's name	Melanie McKenna
Childminder's signature	
Date	26/3/09

Date policy was written	26 March 2009
This policy is due for review on the following date	Reviewed 29 September 2010
Next review due 29 September 2011	